

EXECUTIVE DECISION

made by a Cabinet Member




REPORT OF ACTION TAKEN UNDER DELEGATED AUTHORITY BY AN INDIVIDUAL CABINET MEMBER

Executive Decision Reference Number – L37 20/21

Decision				
1	Title of decision: Approve the nomination of Brendan Arnold, Service Director for Finance to act as Shareholder representative on behalf of the Council in respect of Delt Shared Services Ltd.			
2	Decision maker (Cabinet member name and portfolio title): Councillor Tudor Evans OBE (Leader of the Council).			
3	Report author and contact details: Linda Torney linda.torney@plymouth.gov.uk			
4	Decision to be taken: To appoint Brendan Arnold, Service Director for Finance to act as Shareholder representative of the council on Delt Share Services Ltd and to exercise all voting rights on behalf of the council (subject to key decisions being reserved to the Leader/Cabinet) and take any necessary action to protect, safeguard and effectively manage the councils interests in Delt Shared Services Ltd.			
5	Reasons for decision: The current shareholder representative of the council is Andrew Hardingham who has recently retired from the council and Brendan Arnold has been appointed to act as Service Director for Finance for the council. The shareholder will be entitled to make financial decisions save for any key decisions which will continue to be reserved to the Leader/Cabinet. It is considered these business tasks are best suited to the officer who is sighted on the day to day business activities of this company.			
6	Alternative options considered and rejected: To appoint the Leader to attend and exercise the councils vote at general meetings in respect of Delt Shared Services Ltd.			
7	Financial implications: Following consultation and seeking advice, the shareholder representative would be able to take decisions which may have a financial impact up to £1 million. Key decisions will continue to be reserved to the Leader/Cabinet.			
8	Is the decision a Key Decision? (please contact Democratic Support for further advice)	Yes	No	Per the Constitution, a key decision is one which: in the case of capital projects and contract awards, results in a new
			x	

				commitment to spend and/or save in excess of £3million in total	
			x	in the case of revenue projects when the decision involves entering into new commitments and/or making new savings in excess of £1million	
			x	is significant in terms of its effect on communities living or working in an area comprising two or more wards in the area of the local authority.	
	If yes, date of publication of the notice in the Forward Plan of Key Decisions				
9	Please specify how this decision is linked to the Council's corporate plan/Plymouth Plan and/or the policy framework and/or the revenue/capital budget:		This decision links to the corporate plan objective of working together with partners to serve the best interests of our city and communities and to have a growing city with quality jobs and valuable skills.		
10	Please specify any direct environmental implications of the decision (carbon impact)		None directly arising		
Urgent decisions					
11	Is the decision urgent and to be implemented immediately in the interests of the Council or the public?		Yes		(If yes, please contact Democratic Support (democraticsupport@plymouth.gov.uk) for advice)
			No	x	(If no, go to section 13a)
12a	Reason for urgency:				
12b	Scrutiny Chair Signature:		Date		
	Scrutiny Committee name:				
	Print Name:				
Consultation					
13a	Are any other Cabinet members' portfolios affected by the decision?		Yes		
			No	x	(If no go to section 14)
13b	Which other Cabinet member's portfolio is affected by the decision?				

13c	Date Cabinet member consulted									
14	Has any Cabinet member declared a conflict of interest in relation to the decision?	Yes		If yes, please discuss with the Monitoring Officer						
		No	x							
15	Which Corporate Management Team member has been consulted?	Name		Andy Ralphs						
		Job title		Strategic Director of Customer and Corporate Services						
		Date consulted		18 December 2020						
Sign-off										
16	Sign off codes from the relevant departments consulted:	Democratic Support (mandatory)				DS91 20/21				
		Finance (mandatory)				pl.20.21.192.				
		Legal (mandatory)				Lt.21.22.200				
		Human Resources (if applicable)								
		Corporate property (if applicable)								
		Procurement (if applicable)								
Appendices										
17	Ref.	Title of appendix								
Confidential/exempt information										
18a	Do you need to include any confidential/exempt information?	Yes		If yes, prepare a second, confidential ('Part II') briefing report and indicate why it is not for publication by virtue of Part I of Schedule 12A of the Local Government Act 1972 by ticking the relevant box in 18b below. (Keep as much information as possible in the briefing report that will be in the public domain)						
		No								
		Exemption Paragraph Number								
		1	2	3	4	5	6	7		
18b	Confidential/exempt briefing report title:									

Background Papers									
19	<p>Please list all unpublished, background papers relevant to the decision in the table below.</p> <p>Background papers are <u>unpublished</u> works, relied on to a material extent in preparing the report, which disclose facts or matters on which the report or an important part of the work is based. If some/all of the information is confidential, you must indicate why it is not for publication by virtue of Part 1 of Schedule 12A of the Local Government Act 1972 by ticking the relevant box.</p>								
Title of background paper(s)			Exemption Paragraph Number						
			1	2	3	4	5	6	7
Cabinet Member Signature									
20	<p>I agree the decision and confirm that it is not contrary to the Council's policy and budget framework, Corporate Plan or Budget. In taking this decision I have given due regard to the Council's duty to promote equality of opportunity, eliminate unlawful discrimination and promote good relations between people who share protected characteristics under the Equalities Act and those who do not. For further details please see the EIA attached.</p>								
Signature				Date of decision	23 February 2021				
Print Name	Councillor Tudor Evans OBE, Leader								